



## THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2286

Management Office: 38 Dover Rise #01-01 Singapore 138684 Tel: 6874 5410 Fax: 6775 8589

Email: [condomanager@dover.com.sg](mailto:condomanager@dover.com.sg) Website: [www.dover.com.sg](http://www.dover.com.sg)

### REGISTRATION FOR COACH / INSTRUCTOR

#### PARTICULARS OF COACH / INSTRUCTOR

NAME : ..... NRIC / PASSPORT: .....

ADDRESS: .....

CONTACT NO.: (HP) ..... (H) ..... (O) .....

EMAIL ADDRESS: .....

**APPLICATION FOR \* COACH / INSTRUCTOR: (\*please delete if not applicable)**

**\* AEROBIC / YOGA / SWIMMING / TENNIS / TAEKWONDO / OTHERS** .....

DATE OF APPLICATION: ..... COMMENCEMENT DATE: .....

LESSON DATE: ..... TIME: .....

#### SUBMISSION REQUIREMENT:

1. A photocopy of NRIC
2. A photocopy of Aerobics/ Yoga/ Swimming/ Tennis/ Taekondo instructor certificate
3. Particulars of Students with a copy of their birth certificate or Identification Card or Passport, address, parent's name, contact no. and date and time of lesson

#### RULES & REGULATIONS

1. Coaching Hours: 8.00am to 10.00pm
2. The students must be the residents of Dover Parkview.
3. An updated list of your students must be submitted to Management Office on a quarterly basis.
4. A 10% of your total collection of fees for the month must be paid to Management of MCST 2286.
5. Proper attire must be worn by the coach/instructor and their students at all times.
6. The coach/instructor and students must register their attendance at the Clubhouse each time before lesson commence.
7. The coach/instructor must inform the Management of their lesson hours and days, and to check on the availability of such time and days before commencing lessons.
8. The coach/instructor is responsible for the behaviour of their students during the lesson sessions.
9. The Management must be notified when you cease lesson sessions in Dover Parkview.
10. The coach/instructor must register at Guard House and surrender their Identity Cards in exchange for a Visitor Pass each time they enter the estate.
11. The Management is not liable for any action, claim and liability for any injury, loss of life or damage to property however caused relating to or arising from your lesson sessions.
12. The Management reserves the right to revoke permission granted without assigning any reason whatsoever and such decision will be final and not subject to challenge.
13. The coach/instructor is not allowed to use any of the facilities and must leave the estate when session is over.

Proudly Managed by:

**Smart Property Management (Singapore) Pte Ltd.**

38C Jalan Pemimpin, #03-01, Singapore 577180.

t: (65) 6223 0169 | f: (65) 6223 0977

e: [contact.us@smartproperty.sg](mailto:contact.us@smartproperty.sg) | w: [www.smartproperty.sg](http://www.smartproperty.sg)





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**COACH/INSTRUCTOR DECLARATION**

*I hereby read and understand the above Rules and Regulations and I agree to observe these Rules and Regulations if the application is accepted by the Management. I do also understand that the Management is not obliged to accept my application and the Management can withdraw the permission granted to me to conduct lessons in the estate if I do not comply with the Rules and Regulations or misconduct myself in anyway.*

*This is also to idemnify the MCST 2286 and the Management that I will be liable for any action, claim and liability for any injury, loss of life to myself and my students during the course of teaching/coaching in the premises.*

.....  
.....

Signature:

Date:

*“By signing this application form you expressly give consent to the management collecting, using & disclosing personal data provided in the form for the purpose of estate management and future communication related to this estate.”*

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**PARTICULARS OF STUDENTS**

**FOR THE MONTH OF ..... YEAR .....**

NAME OF COACH / INSTRUCTOR: ..... LESSON TYPE:

**\*\* THE STUDENTS MUST BE RESIDENTS OF DOVER PARKVIEW, BIRTH CERTIFICATE MUST ATTACHED TO THIS FORM.**

S/N	NAME OF STUDENT	TOWER & UNIT	PARENT'S NAME *	CONTACT NO.	DATE & TIME OF LESSON
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

\* for children under the age of 7 years old.

**FOR OFFICIAL USE ONLY:**

APPROVED BY: .....

SIGNATURE: .....

DATE:

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