



THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2286

Management Office: 38 Dover Rise #01-01 Singapore 138684 Tel: 6874 5410 Fax: 6775 8589

Email: condomanager@dover.com.sg Website: www.dover.com.sg

REPLACEMENT OF ACCESS CARD

1) Particulars of OWNER

Name: _____ NRIC No. _____

Address (Tower & Unit No.): _____

Contract No.: (H) _____ (Hp) _____ Email: _____

2) Particulars of TENANT/AGENT (with Letter of Authorization from Owners)

Name of Tenant: _____ Contact No.: _____

Name of Agent: _____ Company: _____ Contact No.: _____

3) Duplicate of Access Card (Replacement of Access Card: S\$21.40/card w/GST)

No. of Duplicate Access Card required: _____

New Access Card No.: _____ New Access Card No.: _____

New Access Card No.: _____ New Access Card No.: _____

New Access Card No.: _____ New Access Card No.: _____

Owner Authorised Signatory: _____ Date: _____

"By signing this application form you expressly give consent to the management collecting, using & disclosing personal data provided in the form for the purpose of estate management and future communication related to this estate."

Collected By:

Name: _____ Signature: _____ Date: _____

*** Pls state name of housing agent and company if collecting by housing agent

4) IMPORTANT: KINDLY TAKE NOTE OF THE FOLLOWING TERMS & CONDITIONS

4.1 Kindly bring along your NRIC/Passport and resident card for verification. MA reserve the rights not to issue any new access cards if this Clause is not complied with.

4.2 Rates are subjected to change without prior notice.

4.3 No refunds will be entertained once access card is received.

4.4 Please note that the Management will limit to purchase or program the number of cards according to the Unit Share Value (5 cards to 3 share values, 8 cards to 4 share values and 10 cards to 5 share values)

5) For Official Use Only:

Total Charge: _____ Receipt No.: _____ Date: _____

Issued By: _____ Date: _____

Proudly Managed by:

Smart Property Management (Singapore) Pte Ltd.

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